



Voyageurs Expeditionary School Board Meeting Agenda September 11, 2023

4:38 PM Jess Call to Order and Establish a Quorum

Gene, Jess, Kari, Heather, Kathy, Ryan present. John arrived 5:16.

Approval of Meeting Agenda: All agreed.

No Declaration of Conflict of Interest

4:40 Consent Agenda: Kari motions, Heather seconds.

Minutes 8-21-23 Board Meeting

August 31st, 2023 Financials: Jess-Is there anything of note? Kathy: took money out of money market account to pay for vans.

Kari motions to accept. Jess seconds. All agree.

Discussion Items

4:42 Director's Report: Staff week was not long enough. First week went well with new staff and orientation. Not many brand new students in HS. One of the vans is now covered in graphics and will be named according to school values. We are going to Itasca next Friday. Off to a good start.

Enrollment: We are up 11 students from where we ended last year. We have room for three more middle schoolers.

4:48 Financial Committee Report from Kari. No change.

4:49 No current change/action on Scholarship Committee. Four graduated last spring. One more diploma handed out today. There is no current plan. We need to find out the specifics of what we can do from the accountant. If we keep students at one set number, we could start with \$100 for each student who graduated. That would mean we need only \$2000 for the next year's class. Should we have carry over from year to year so we can earn interest? Jess suggests we ask local businesses to donate to our fund. Should the fund be based on a calendar or fiscal year schedule. Jess suggests making the graduation scholarship be set at \$200 and will help make sure we can get the money. Gene: Checks or cash? Maybe Cashier's check? It depends on accounting needs. Kathy: The money is separate from the school financials.

5:04 PM Goal: \$200 scholarship for the five students who graduated in 2023 with the intention of fundraising. Place on agenda in action items for October meeting.

Action items:

5:05 PM Review/Approve the Director Evaluation template and goals. We have a pdf of the survey from last year, but not the Google form that was used. There is also a printable version of the rubric from which we based our answers. Without a copy or action item, we need to set up a new action item for the next meeting to approve our board goals, which are necessary to evaluate the director. Jess motions to table the action item. Kari seconds.



5:19 PM Approve OW Renewal Application/Contract. Contract has been revised based on current school goals and planning. The application does not need to be concrete in terms of the final version of the renewal contract. We will need to sign and submit by **Sep 15, 2023** .

Board needs further clarification on action items since we are new to the process. John suggests that Jess ask board members to research and then share at the next board meeting. Jess would like to see context for the renewal. Kari knows some of the process. The focal point for the board in the application would be if we wanted to make changes. There aren't changes at this point. Jess motions to approve. Kari seconds. All in favor. Motion carries.

5:36 Kari motions to adjourn the meeting. Heather seconds. Motion carries.

**Next Board Meeting
October 9th, 2023 at 4:30 p.m.**