



Voyageurs Expeditionary School Board Meeting Minutes
July 24th, 2017

1. **Board Members Present:** Rebecca Wold, Kristi Wells-Saiger, Lynette Bedeau, Kari Olson & Rebecca Kummet

Board Members Absent: Kristina Granroos

Board Officers Present: Scott Anderson-Director and Jean Fjelsta-Business Manager

Board Officers Absent: Kathy Skinner-Secretary

Oath of Office

Call to Order and Establish a Quorum-Meeting called to order at 5:17 p.m. by Chair Rebecca Wold. Quorum met.

Approval of Meeting Agenda-Rebecca Kummet motioned to approve with changes. Kristi Wells-Saiger seconded. Motion passed unanimously.

Declaration of Conflict of Interest-First Reading

- A. **Consent Agenda:** Consent agenda items are considered routine in nature and will be voted upon. With a single motion; however, any board member may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the agenda.

1. Minutes from 6-19-17 board meeting
2. 6-30-17 Financials

Kristi Wells-Saiger motioned to approve consent agenda items with changes. Rebecca Kummet seconded. Motioned passed unanimously.

How Well Are Students Doing?

B. Reports

1. Directors Report
2. MN Department of ED-SPED Site Visit Report
3. ACNW Site Visit Report
4. AVNW Financial Audit Report

Is Everything Occurring Appropriately?

- C. **Public Comments:** Any person wishing to speak directly to the Board, once recognized by the board chair, may do so for up to 5 minutes. The public input period will last no longer than 5 minutes.

Discussion to move Public Comments to the beginning of the meeting.

- D. **Information/Discussion Items-**Lunch Charge Policy will be brought to the August Meeting.

E. **Board Committees**

1. **Finance Committee-**Committee shall comprise of the Director, Business Manager and Treasurer. Rebecca Kummet motioned to approve this committee. Kristi Wells-Saiger seconded. Motion passed unanimously.
2. **Appoint Finance Committee Chair-**The Treasurer was appointed as the Chair.

F. **Action Items**

1. **Election of Officers-Chair-**Kristi Wells-Saiger nominated Rebecca Wold, Rebecca Kummet seconded. No other nominations received– Rebecca Wold motioned to close nominations, Kristi Wells-Saiger seconded. Motion passed unanimously. Vote for Rebecca Wold as Chair: Kristi Wells-Saiger -aye; Kari Olson-aye; Rebecca Kummet-aye; Lynette Bedeau-aye; Rebecca Wold abstain. **Rebecca Wold elected as Chair.**
Secretary- Rebecca Kummet nominated Kristi Wells-Saiger, Kari Olson seconded. No other nominations received – Rebecca Kummet motioned to close nominations, Kari Olson seconded. Motion passed unanimously. Vote for Kristi Wells-Saiger as Secretary: Kari Olson-aye; Lynette Bedeau-aye; Rebecca Wold-aye; Rebecca Kummet-aye; Kristi Wells-Saiger abstain. **Kristi Wells-Saiger elected Secretary.**
Treasurer-Kari Olson nominated Rebecca Kummet, Rebecca Wold seconded. No other nominations received – Kristi Wells-Saiger motioned to close nominations, Kari Olson seconded. Motion passed unanimously. Vote for Rebecca Kummet as Treasurer: Kari Olson-aye; Rebecca Wold-aye; Lynette Bedeau-aye; Kristi Wells-Saiger; Rebecca Kummet abstain. **Rebecca Kummet elected Treasurer.**
2. **Set 17/18 Board Meeting Schedule-**Rebecca Kummet motioned to set the 2017/18 board meetings for the second Monday of each month at 5:15 p.m.: August 14; September 11; October 9; November 13; December 11; January 8; February 12; March 12; April 9; May 14; & June 11. Kristi Wells-Saiger seconded. Motion passed unanimously.
3. **Designate Official School Bank-Riverwood-**Kari Olson motioned to approve Riverwood Bank as the official school bank. Kristi Wells-Saiger seconded. Motion passed. Rebecca Kummet abstained.
4. **Approve Check Signers-**Kari Olson motioned to approve Scott Anderson-Director and Rebecca Kummet-Treasurer as check signers. Lynette Bedeau seconded. Motion passed unanimously.
5. **Designate Official School Publication-**Rebecca Kummet motioned to approve the School Website, School Bulletin Board and Family Newsletter as official Publications. Kristi Wells-Saiger seconded. Motion passed unanimously.
6. **Authorize Jean Fjelsta View Electronic Funds Transfers on Bank Website & Do Direct Deposits-**Kristi Wells-Saiger motioned to approve Jean Fjelsta access to view bank website an perform direct deposits. Lynette Bedeau seconded. Motion passed unanimously
7. **First Reading of Public Comment Policy-**will be brought back to August meeting.

8. **First Reading of Conflict of Interest Policy-** will be brought back to August meeting.
9. **Board Action Calendar-**Discussion to move board training form July to August.
10. **Accept Operation Round Up Grant of \$1000-**Kristi Wells-Saiger motioned to accept grant. Lynette Bedeau seconded. Motion passed unanimously.

Board Assessment and Development

Board Member Training and Development: Chapters 4-5 Discussion

Chapters 6 for August Board Meeting

Board Meeting Evaluation: Were we prepared for the meeting? Did we discuss the right things? Did we work to achieve the mission of the school? Could we do better?

- G. Adjourn the Regular Meeting-**Kristi Wells-Saiger motioned to adjourn. Lynette Bedeau seconded. Motion passed unanimously.

Meeting adjourned at 7:15 p.m.

Next Regular Board Meeting: Monday, August 14th at 5:15 p.m.