

**VES Finance Committee**  
**1/7/2020 Meeting Minutes**

1. Door Costs
2. Legal fees
3. Kitselman Grant
4. Dishwasher Grant
5. Electrical outlets Quote
6. Architect Fee
7. Year to date costs/kid updates
8. REAP funds
9. SPED funds
10. Review Financial Statement

Cynthia England, Kari Olson, Scott Anderson and Kathy Skinner were present.

As per the Fire Marshal our door does not meet code. The estimates that have been collected are around \$4000. VES and Jeff Cwikla (landlord) will share the costs. The door will be replaced as soon as possible.

Legal fees for recent student issues have been starting to come in, right now they total \$3700 with possibly more to come.

Scott has resubmitted the Kitselman Grant as we have not heard on this. When first submitted it was for Annie and the Creativity Festival. Middle School went to the Creativity Festival and the total bill for that was \$1645.

Scott brought forward an opportunity from the Minnesota Department of Education for a Lunch Program Equipment Grant. He and Cynthia will work together to put a proposal together for a dishwasher and stove in the kitchen. A dishwasher will help with breakfast and lunch dishes and the stove would be used for electives and family nights. He checked with insurance and as long as they are professionally installed there would be no additional costs for insurance.

VES has also had an electrician come in and give us an estimate for additional electrical outlets to be placed in rooms so staff is not overloading outlets. The estimate is around \$4500. This also would be a summer upgrade.

One item on the top of the staff wish list is a gym for students and due to our healthy fund balance we are going to get some ideas drawn up from the architect who worked with our other additions. The cost for having him draw up some ideas is \$2000.

Enrollment is 100 and holding steady. We are hoping to add a few new students with a new semester coming up but may also lose a few students to changes in family situations. Stay tuned for more information as the first semester comes to an end.

We have \$16,000 in REAP money that needs to be spent on technology items. Scott sent out a request for a staff wish list to generate ideas on how to spend the monies.

SPED also has about \$4000 that needs to be spent on materials for their classrooms. Kathy and Scott will gather ideas for this money.