



The mission of Voyageurs is to provide students with the necessary tools to lead meaningful and productive lives through hands-on learning, service to others and environmental stewardship.

**Board of Directors Secretary's Report
School Board Meeting
July 11, 2016**

Board Members Present: Rebecca Wold, Troy Johnson, Mike Meyers, & Rebecca Kummet

Board members Absent: Danelle Nelson & Kerri Jourdain

Board Officers Present: Julie Johnson-Willborg-Director, Jean Fjelsta-Secretary & Rita Poulton-Business Manager

A. Procedural Items

1. **Call To Order** – The meeting was called to order at 5:24 pm by Chair Rebecca Wold
2. **Determination of Quorum** – Quorum met
3. **Agenda Approval:** Rebecca Kummet motioned to approve the agenda, Troy Johnson seconded. Motion passed unanimously.
4. **Approval of June Minutes:** Troy Johnson motioned to approve, Mike Meyers seconded. Motion passed unanimously.
5. **Approval of May & June Financials:** Rebecca Kummet motioned to approve the **May** financial report. Mike Myers seconded. Motion passed unanimously. Rebecca Kummet motioned to approve the **June** financials, Mike Meyers seconded. Motion passed unanimously.

B. Directors Report

C. Old Business

1. Troy Johnson motioned to approve the **Staff Handbook**, Rebecca Kummet seconded. Motion passed unanimously.
2. **Director search** committee is still in the process.
3. The Board was updated on **2016-17 Staffing**.

D. New Business

1. Rebecca Kummet motioned to approve the **Interim Director Contract**, Troy Johnson seconded. Motion passed unanimously.
2. Rebecca Kummet motioned to approve the revised **2016-17 Budget**, Mike Meyers seconded. Motion passed unanimously.
3. Mike Meyers motioned to authorize the transfer of monies to/from cd's. Rebecca Kummet seconded. Motion passed unanimously.
4. Julie Johnson-Willborg presented the **Special Education Monitoring Report**
5. Troy motioned to approve the **2016-17 Food Service Contract** and the **Lunch Charge Policy**, Rebecca Kummet seconded. Motion passed unanimously.
6. **Election of officers:**
Chair-Troy Johnson nominated Rebecca Wold, Mike Meyers seconded. No other nominations received– Rebecca Wold motioned to close nominations, Troy Johnson seconded. Motion passed

unanimously. Vote for Rebecca Wold as Chair: Mike Meyers-aye; Troy Johnson-aye; Rebecca Kummet-aye; Rebecca Wold abstain. **Rebecca Wold elected as Chair.**

Secretary-Troy Johnson nominated Rebecca Kummet, Rebecca Wold seconded No other nominations received – Mike Meyers motioned to close nominations, Rebecca Wold seconded. Motion passed unanimously. Vote for Rebecca Kummet as Secretary: Mike Meyers-aye; Troy Johnson-aye; Rebecca Wold-aye; Rebecca Kummet-abstain. **Rebecca Kummet elected Secretary.**

Treasurer-Mike Meyers nominated Troy Johnson, Rebecca Kummet seconded. No other nominations received – Rebecca Wold motioned to close nominations, Mike Meyers seconded. Motion passed unanimously. Vote for Troy Johnson as Treasurer: Mike Meyers-aye; Rebecca Wold-aye; Rebecca Kummet-aye; Troy Johnson abstain. **Troy Johnson elected Treasurer.**

7. Troy Johnson motioned to set the **2016-17 Board Meetings** for the second Monday of each month at VES at 5:15pm: August 8, 2016; September 12, 2016; October 10, 2016; November 14, 2016; December 12, 2016; January 9, 2017; February 13, 2017; March 13, 2017; April 10, 2017; May 8, 2017 & June 12, 2017 Mike Meyers seconded. Motion passed unanimously.
8. Rebecca Kummet motioned to designate Julie Johnson Willborg-Interim School Director & Troy Johnson-Board Treasurer to **sign checks** & to allow Rita Poulton & Jean Fjelsta to view electronic funds transfers online and do direct deposits. Mike Meyers seconded. Motion passed unanimously.
9. Rebecca Kummet motioned to designate Riverwood Bank as the **official school bank**, Mike Meyers seconded. Motion passed unanimously.
10. Troy Johnson motioned to designate as **official**-school website, school bulletin board and family newsletters, Rebecca Kummet seconded. Motion passed unanimously.

Troy Johnson motioned to **adjourn**, Mike Meyers seconded. Motion passed unanimously.

Meeting adjourned at 6:38pm.

Next board meeting: Monday, August 8, 2016 at VES at 5:15 pm